



Bolton High School Guidance Department

Our Mission: Bolton High School believes in the development of **capable, ethical, thoughtful,** and **responsible** citizens.

Joseph Maselli
Principal

Christine Johnson
Dean of Students

Beth Goldsnider
Director of HR & Student Support Services

Leah Gaudet, PH.D.
School Psychologist

Todd Giansanti
School Counselor

Darbi Spivak
School Counselor

Marla Rubenstein
School Certified MFT

TRANSCRIPT REQUEST FORM

REQUEST FORM:

Name: _____
Address: _____
Phone: _____
Grad. Year: _____

I, _____, am requesting an **official/unofficial (CIRCLE ONE)** transcript from the Guidance Department.

Thank you.

Signature: _____ Date: _____

WHERE TRANSCRIPTS SHOULD BE SENT:

Date Received: _____

Date Given: _____

Via: _____

Guidance Staff Initials: _____

Please allow 7-10 days for processing.